

CONFIRMED MINUTES

NELSON MARLBOROUGH INSTITUTE OF TECHNOLOGY COUNCIL MEETING



At the **Nelson Marlborough Institute of Technology Council Meeting** on **23 Sept 2026** these minutes were **confirmed as presented**.

Name:	Nelson Marlborough Institute of Technology
Date:	Wednesday, 19 August 2026
Time:	9:30 am to 12:30 pm (NZST)
Location:	NMIT, 322 Hardy Street Nelson 7010
Board Members:	Tony Gray (Chair), Sarah-Jane Weir, Lester Binns, Lynette Rayner, Rachael Hāte
Attendees:	Caroline Seelig, Anita Easton, Eric Sinclair, Jimmy Sinclair, Kate Neame, Nicole Akuhata, Susannah Roddick, Sophie Power
Notes:	Performance Expectations and Committee Oversight

1. Opening

1.1 Karakia

Tony Gray opened the meeting with a karakia.

1.2 Welcome and Apologies

Apologies:

Apologies were received from Rachael Hāte and Lynette Rayner.

Attendance:

Lester Binns tendered his apologies for a delayed arrival and joined the meeting at 10:00 am. By prior arrangement, he voted on the items considered before his attendance.

In Attendance:

Tony Gray, Sarah-Jane Weir, Caroline Seelig, Susannah Roddick, Nicole Akuhata, Anita Easton, Eric Sinclair, Kate Neame, Jimmy Sinclair.

2. Council Only Time

2.1 Council Only Time

Council agreed to proceed directly to the open meeting, with no Council-only session held.

3. Interests Register

3.1 Interests Register

4. Minutes and Actions from Previous Meetings

4.1 Confirm Minutes

Open Nelson Marlborough Institute of Technology Council Meeting 17 Jun 2026, the minutes were confirmed as presented.



Council Approves Audit and Risk Committee Minutes, 1 July 2026

Council approves the minutes from the 1 July Audit and Risk Committee meeting, and accepts their recommendations.

Decision Date: 19 Aug 2026

4.2 Action List

Due Date	Action Title	Owner(s)
16 Apr 2026	Council induction and information sessions Status: Completed on 19 Aug 2026	Caroline Seelig, Tony Gray
24 Jun 2026	Tony to send Accommodation Strategy to Caroline Status: Completed on 19 Aug 2026	Tony Gray
1 Jul 2026	Need for International travel to be identified in Critical Risks framework, to discuss with WorkSafe Status: Completed on 19 Aug 2026	Jimmy Sinclair
19 Aug 2026	Send incident report to Council Status: Completed on 19 Aug 2026	Jimmy Sinclair
22 Sept 2026	International travel critical risk Status: Completed on 14 Aug 2026	Julie Harris

4.3 2026 Annual Work Plan

Council noted and received the 2026 annual work plan.

5. Decisions

5.1 NMIT 2026 Updated Strategic Priorities

The Senior Leadership Team presented the updated strategic priorities for Council approval, and the strategic dashboard for information.

The Senior Leadership Team shared an update on the positive feedback from the NMIT strategy roll-out work amongst teams.

Council notes and approves the updates.

5.2 Policies and Procedures

The Council approves that the tabled policies and procedures are allocated into the respective sub-committees.



Approved policies

Council approves the following policies:

- Health Safety and Wellbeing Policy
- Fraud Policy
- Protected Disclosures Policy
- NMIT Delegations Register

Decision Date: 19 Aug 2026

Outcome: Approved

5.3 Sub-Committees

The Council approves the People, Culture and Wellbeing Committee Terms of Reference and Escalation Protocol.

The Council receives the People, Culture and Wellbeing Committee minutes.

6. Discussion

6.1 Chair's Report (Verbal)

The Chair presented a verbal update, noting that Council attended a Tertiary Education Commission Governance induction session in Wellington on 5 August.

6.2 Chief Executive Report

The Chief Executive presented the CE report to Council, noting the recent delegation to China, the investment plan and TEC funding. Director Digital and Information presented an update on NMIT's Digital Centre. Director Academic and Teaching provided an update on Academic and Delivery. Council asked questions regarding academic AI use. Council receives the Chief Executive report.

Team Lead – Learner Success & Te Puna Manaaki joined the meeting at 10:30am. She took Council members on a tour of NMIT Learner Success key areas.

Council agreed to add Digital Governance to the September ARC agenda, to discuss digital activity and to schedule a focus of digital at the October Council meeting.

6.3 July 2026 Financial Update

Director Finance and Risk presented the July 2026 Financial Paper.

Council receives the Financial Update for July 2026.

6.4 NMIT 2027 Investment Plan

Council approves the NMIT 2027 Investment Plan.

7. Academic Committee

7.1 Academic Committee Minutes

Council receives and notes the tabled Academic Committee minutes.

8. Resolution to Exclude the Public

8.1 Resolution to Exclude the Public

The open meeting closed at 11:30am.

9. Close Meeting

9.1 Close the meeting

Next meeting: Nelson Marlborough Institute of Technology Council Meeting - 23 Sept 2026, 12:30 pm

Signature: _____

Date: _____